



## TRAINING ANNOUNCEMENT

**Online: Training Management and Risk Mitigation for SWAT**  
**0800-1700 MST**

**Sept. 28 | Sept. 30 | Oct. 5**

### Course Overview

**This entire course is conducted online via Zoom and covers the same material as the residency version.** A three-day course designed to provide SWAT Team leaders and trainers with the ability to design, plan and prepare proactive training guidelines, manuals, events, calendars and support documents in order to best utilize limited training time and opportunities in order to produce the highest quality personnel and team capability; and to provide SWAT Team leaders and trainers with proven risk mitigation methodologies to counter risk within the three main risk areas for SWAT Teams, i.e. legal, training and operations.

Register online at <a href="https://training.ntoa.org/CourseRegistration/default.asp?num=20203110">https://training.ntoa.org/CourseRegistration/default.asp?num=20203110</a>			
Registration Fee:	NTOA Individual Members: \$194	Non-Member (Includes 1-year Individual Membership):	\$249
<b>REGISTRATION DEADLINE:</b>	<b>Sept. 24, 2020</b> <span style="float: right;">course # 20203110</span>		
Prerequisites:	Sworn full-time law enforcement personnel		
Student Equipment:	Law Enforcement I.D., Computer and internet connection are mandatory, Zoom will be used to deliver the online training – students do not need a Zoom account, but they do need to download Zoom software. Students are highly encouraged to have video and audio microphone capabilities in order to engage in group breakout discussions. ***Student notebooks will be made available via the NTOA's Learning Management System		
Log on info:	<a href="https://ntoa.talentlms.com/learner/courseinfo/id:163">https://ntoa.talentlms.com/learner/courseinfo/id:163</a> If you are a current NTOA member you will need to input your NTOA username and password. If you are not a member you will need to input the username and password that was emailed to from the NTOA Learning Management System.		
<b>Cancellation Policy:</b> Student will receive full refund of any paid fee if cancelled in writing 30+ days prior to course start. NTOA will charge \$100 cancellation fee if written notice is received less than 30 days prior to course start. No written notice, no refund. Qualified substitutions are always acceptable. NTOA reserves the right to cancel a course 30 days prior to the start date. We will notify you immediately if this occurs.			
Completed registrations may be emailed to <a href="mailto:training@ntoa.org">training@ntoa.org</a> Checks made payable to NTOA may be mailed to 7150 Campus Dr. Suite 215, Colorado Springs, CO 80920			



## **TRAINING MANAGEMENT AND RISK MITIGATION COURSE OVERVIEW AND INSTRUCTIONAL GOALS**

**COURSE LENGTH:**                      24 Hours                      3 Days  
   24 Hours                      Classroom

### **COURSE OVERVIEW**

A three-day course designed to provide SWAT Team leaders and trainers with the ability to design, plan and prepare proactive training guidelines, manuals, events, calendars and support documents in order to best utilize limited training time and opportunities in order to produce the highest quality personnel and team capability; and to provide SWAT Team leaders and trainers with proven risk mitigation methodologies to counter risk within the three main risk areas for SWAT Teams, i.e. legal, training and operations.

### **INSTRUCTIONAL GOALS**

Upon completion of this course the attendee will be familiar with:

1. Training management methodologies
2. Training Cycles and Schedule development
3. Training documentation process and procedures
4. Safety Briefing development and formats
5. Risk Analysis processes and procedures
6. Risk mitigation methodologies
7. Identifying and mitigating operational, legal and training risks



## TRAINING MANAGEMENT AND RISK MITIGATION

### DAY TO DAY / HOUR TO HOUR AGENDA

#### DAY ONE

<b>Hours:</b>	<b>Instruction:</b>
0800-0900	Course Administration
0900-1000	NTOA Tactical Response and Operations Standard
1000-1200	Risk Mitigation for SWAT
1200-1300	Lunch (not included)
1300-1500	Risk Mitigation 5 Step Exercise
1500-1700	Building Effective Safety Programs

#### DAY TWO

<b>Hours:</b>	<b>Instruction:</b>
0800-1000	Operational Risk Analysis
1000-1200	Operational Risk Analysis Exercise
1200-1300	Lunch (not included)
1300-1700	Training Management (Recruitment and Retention)

#### DAY THREE

<b>Hours:</b>	<b>Instruction:</b>
0800-0900	Training Case Law
0900-1200	Training Program Development Exercises
1200-1300	Lunch (not included)
1300-1600	Training Cycles and Documentation
1600-1700	NTOA Website Familiarization, File Sharing and Command College Briefing



## TRAINING MANAGEMENT AND RISK MITIGATION

### COURSE OUTLINE

- I. Preface
  - A. Course Overview
  - B. Instructional Goals
  - C. Agenda
  - D. Outline
  - E. Co-Host Logistics
  
- II. Risk Mitigation for SWAT
  - A. Risk Management Fundamentals
  - B. Risk Management Principles
  - C. Five Step Process
  
- III. Building Effective Safety Programs
  - A. Understanding Federal and State OSHA
  - B. Safety Equipment Standards
  - C. Elements of an Effective Program
  
- IV. Operational Risk Analysis and Management
  - A. Operational Risk Fundamentals
  - B. Warrant Service Operational Tactics Risk Review
  - C. Barricade Operational Tactics Risk Review
  - D. Hostage Rescue Operational Tactics Risk Review
  
- V. Training Management
  - A. Training Principles
  - B. Four Levels of Task Oriented Performance Based Training
  - C. Training Cycles
  - D. After Action Reporting
  
- VI. Legal Cases